

Open URL – <http://mhdadrn.attendance.gov.in>

The screenshot shows the Aadhaar Enabled Bio-metric Attendance System (AE-BAS) dashboard. The browser address bar displays the URL <http://mhdadm.attendance.gov.in/>. The dashboard is titled "Aadhaar Enabled Bio-metric Attendance System(AE-BAS) Version 2.15" and is for the "District Administration Department Ratnagiri". The main content area features four summary cards: "Registered Employee" (22), "Active Employees" (22), "Present Today" (1), and "Devices" (2). Below these are two charts: "Attendance Statistics" showing metrics like Verified Employees (22/22), Biometric Terminals (00), Desktop Device (22), and Auth Request (Desktop) (0/10); and "Attendance Activity" showing a line graph of "Employees Present in Office" over time. At the bottom, there are three time-related metrics: Average Response (0.00 sec), Average In-Time (00:00), and Average Out Time (00:00). The system is accessed via an "eoffice" portal.

Click on Employee Registration

This screenshot is identical to the one above, but with a red arrow pointing to the "Employee Registration" menu item in the left sidebar. The sidebar contains the following items: "Dashboard", "Employee Registration", "Employee Login", "FAQ", "Login", and "Go to maharashtra.attendance.gov.in". The main dashboard content remains the same, showing the same statistics and charts as in the previous image.

Enter Personal Details

http://mhdadm.attendance.gov.in/register/myemp Dashboard | Maharashtra | ... X

office

Maharashtra

Aadhaar Enabled Bio-metric Attendance System(AE-BAS) Version

Employee Registration create on-boarding request

Home > Employee Registration

Personal Details Organization Details

Employee Name *

Enter Employee Name

Date of Birth * Gender *

dd-mm-yyyy Gender

Enter Aadhaar Number *

Enter Aadhaar Number

E-Mail *

E-Mail

Mobile No. *

eg 9876512345

Next

Instructions for filling the Employee On-boarding request form:

1. Enter your Full Name.
2. Enter date of birth (format DD-MM-YYYY)
3. Select your Gender.
4. Please provide your 12 digit Aadhaar number
5. Enter your email.
6. Enter your 10 digit mobile number.
7. Hit the "Next" button or click on Organization details tab to complete the second part of the form.
8. Select Employee Type
9. Select the name of your Division/Unit within the Organization
10. Select your Designation (only when Employee Type is Government)
11. Select your office location (e.g. your office building name)
12. Upload your recent scanned/digital picture in ".jpg" format of max file size 100 KB.
13. Please enter the captcha code.
14. Please Check the consent box.
15. Please review the form before submission.

Note:

a. If any of the pre-requisite information is not available in the form (select options only), please get in touch with the concerned officer in your department to get the details updated.

b. Please ensure that you have filled the form with correct information and have uploaded a recent photograph, as the information submitted will check for correctness and quality. Incorrect data will be rejected and will require re-registration.

c. For any other assistance please get in touch with the Attendance Helpdesk or write to us at helpdesk-attendance[at]gov[dot]in.

ENG IN 16:58 09-01-2017

Enter Organisation Details

http://mhdadm.attendance.gov.in/register/myemp Dashboard | Maharashtra | ... X

office

Maharashtra

Aadhaar Enabled Bio-metric Attendance System(AE-BAS) Version

Employee Registration create on-boarding request

Home > Employee Registration

Personal Details Organization Details

Organization Name

District Administration Department Ratnagiri

Employee Type * Division/Unit within Organization *

- Select Type - - Select Division/Unit -

Designation *

- Select Designation -

Office Location *

- Select Office Location -

Photograph (only .jpg format and size upto 150 KB) *

Browse...

Enter the code exactly as it appears: * **AGI9AF** Not readable? Change text.

Confirmation Code

Please Select the checkbox

Disclaimer: I agree that, this system uses my Aadhaar Number only for attendance marking and that I have no objection to verification of the same with UIDAI record as per Aadhaar Act 2016.

Submit

Instructions for filling the Employee On-boarding request form:

1. Enter your Full Name.
2. Enter date of birth (format DD-MM-YYYY)
3. Select your Gender.
4. Please provide your 12 digit Aadhaar number
5. Enter your email.
6. Enter your 10 digit mobile number.
7. Hit the "Next" button or click on Organization details tab to complete the second part of the form.
8. Select Employee Type
9. Select the name of your Division/Unit within the Organization
10. Select your Designation (only when Employee Type is Government)
11. Select your office location (e.g. your office building name)
12. Upload your recent scanned/digital picture in ".jpg" format of max file size 100 KB.
13. Please enter the captcha code.
14. Please Check the consent box.
15. Please review the form before submission.

Note:

a. If any of the pre-requisite information is not available in the form (select options only), please get in touch with the concerned officer in your department to get the details updated.

b. Please ensure that you have filled the form with correct information and have uploaded a recent photograph, as the information submitted will check for correctness and quality. Incorrect data will be rejected and will require re-registration.

c. For any other assistance please get in touch with the Attendance Helpdesk or write to us at helpdesk-attendance[at]gov[dot]in.

ENG IN 16:58 09-01-2017

Final submit